

I want to....

Become a Swimming Pool Manager

Employment Opportunities

The following are the requirements, experience and certifications for Swimming Pool Manager I, II, and III:

SWIMMING POOL MANAGER I/II/III: Minimum age is 18 years at the time of application.

CERTIFICATES:

- American Red Cross Lifeguarding/First Aid or equivalent;
- American Red Cross Emergency Response Certificate;
- American Red Cross Water Safety Instructor (WSI) Certificate;
- Automated External Defibrillation (AED) Essentials.

Click here for a listing of [American Red Cross Courses](#) that are being offered at city pools.

EXPERIENCE: **Swimming Pool Manager I:** Six months of full-time experience as a Swimming Instructor, Assistant Manager or Manager of a swimming pool that provides an organized aquatic instruction program. **Swimming Pool Manager II:** Six months of full-time experience as an Assistant Manager or Manager of a swimming pool that provides an organized aquatic instruction program. **Swimming Pool Manager III:** One year of full-time experience as an Assistant Manager or Manager of a year-round swimming pool that provides an organized aquatic instruction program.

The Application filing period for Swimming Pool Manager I, II and III is August 22, 2008 through April 24, 2009.

There are several ways to pick up an application:

1. Visit the Employment Information Center located on the west side first floor of the Civic Center Plaza Building, 1200 3rd Avenue and "B" street in Downtown San Diego. Operating hours are Monday through Friday, between 8:00 a.m. and 5:00 p.m. [Telephone: (619) 236-6467].
2. To receive an application by mail or to be notified of future application filing periods for a specific job, send a 9" x 12" self-addressed stamped envelope with proper amount of postage (3 oz. large envelope, .87¢). Write the title of the job in which you are interested on the envelope and mail to:

City of San Diego Jobs
1200 Third Avenue, Suite 300
San Diego, CA 92101

3. Visit your local City of San Diego Community Service Center. To find your local Community Service Center visit: <http://www.sandiego.gov/servicecenters/>

4. Visit your local City of San Diego Swimming Pool. To find your local pool visit: <http://www.sandiego.gov/park-and-recreation/aquatics/locations.shtml> Note: all pools are subject to closures, therefore, contact the pool first to be sure that they are open and that they have applications available.

OR to apply on line visit:

http://apps.sandiego.gov/pjaol/currjob/control?view=OpenJobListing&job_category_cd=Recreation

PERFORMANCE TEST LOCATIONS AND DATES:

Allied Gardens Pool, 6707 Glenroy Street, San Diego, CA 92120 (Phone: (619) 235-1143)

Applications received by:

January 23, 2009 will be scheduled for **Saturday, February 21, 2009**

March 13, 2009 will be scheduled for **Saturday, April 11, 2009 or by request, Thursday, April 16, 2009**

April 24, 2009 will be scheduled for **Saturday, May 16, 2009.**

Pay rates:

Swimming Pool Manager I \$14.54 per hour

Swimming Pool Manager II \$2,960-3,574 per month

Swimming Pool Manager III \$3,258-3,933 per month

Duties include:

SWIMMING POOL MANAGERS I/II/III: Lead, evaluate and supervise the work of subordinates; administer and teach swimming classes; perform pool maintenance; administer first aid and CPR as needed; keep records and write reports; publicize and market new and existing aquatic programs; develop fund raising activities; plan and conduct special aquatic events; coordinate staffing schedules; conduct specialized staff training; and provide information to the public about pool and facility regulations, policies and procedures. Swimming Pool Managers I may be assigned to portable community pools where they perform supervisory functions, or to permanent community pools where they act in a lead capacity under the supervision of a Swimming Pool Manager II or III.

If you have any questions, please contact Belinda Bencomo at (619) 525-8232 or by email at: bbencomo@sandiego.gov